Cross - College Careers Programme 2023-2024



	Learners tha	Learners that the activity is appropriate for:					Months activity is planned for												
	Study programme Learners	Apprentices	Access to HE Learners	HE Learners	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul			
INTRODUCTION TO CAREERS ADVICE AND GUIDANCE																			
Drop in at Careers Centre	x	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х			
Introduction to the Careers Service and Team	×	х	х	х	х	х	х					х							
Group presentations	x	х	х			х	х												
GATESHEAD COLLEGE WEBSITE AND SOCIAL MEDIA																			
Careers news and updates • Twitter • Facebook • Instagram • LinkedIn • Learner Portal	x	x	x	x	x	x	x	x	x	x	x	x	х	x	x	x			
Career Coach Tool	x	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х			
PERSONAL CAREERS IAG																			
One-to-one personal careers advice and guidance	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х			
Career exploration & planning meetings.	x	х	х	х	х	х	х	х	х	х	х	х	х	х	x	х			
Access careers assessment tools, such as, Cascaid Adult Directions and Gateshead. College online Careers Quiz.	x	х	x	x	x	x	x	x	х	x	x	x	x	x	x	x			
CURRICULUM CAREER PLANNING & PROGRESS MONITORING																			
Individual career planning on Ontrack. Initial Review Reflect	x	х	х	х	х	х	х	х	х	х	x	x	x	х	x	х			
Minimum of 4 one to one Progress Reviews with Learning Facilitator. To set targets and monitor progress against them.	x	х	х	х	х	x	х	х	х	х	x	x	x	x	x	x			
Sector tailored PSD sessions in employability topics incl: · Perfect employee · Elevator pitch · Business Plan · CV Writing · Personal statement · Your online presence	x	x	x	х		x	x	x	х	x	x	x	x	x	х				
Employer workplace visits	х	х	х	х		х	х	х	х	х	х	х	х	х	х				
Mock interviews and portfolio/audition prep	x	х	х	х						х	х	х	х						
Placements, work experience, live briefs, employer led briefs & paid commissions	x	х	х	х		х	х	х	х	x	х	х	х	х	х				
Guest speakers: • Employers • Independents • HEI	x	х	х	х		x	х	х	х	x	x	x	x	х	x				

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HIGHER EDUCATION																
One-to-one support with applications for further and higher education, training and employment.	x		x	x	x	x	x	x	x	x	x	x	x	x	x	x
Higher Education and Progression Options, group presentation.	х		х	х		х	х	х								
Introduction to UCAS. Group presentation.	х		x	х		х	х									
UCAS Early Deadlines, presentation & workshop	х		x	х		x	х									
Applying to Oxbridge, group presentation & workshop	х		x	х		х										
Applying for Performing Arts Group presentation & workshop	х		x	х		х	х									
Write an Effective UCAS Personal Statement, group presentation and workshop.	х		х	х		х	х	х								
One-to-one support with UCAS applications and personal statements.	х		х	х		х	х	х	х	х	х	х	х	х	х	х
UCAS one-to-one application checks and advice service.	х		х	х		х	х	х	х	х						
How to Use UCAS Track, group presentation	х		х	х				х	х	х						
Alternatives to University: Progression Options, group presentation, matrix 2:2, 3:4	х		x	х							x	х	x			
University mock interviews, prepare and practice for assessments and tests.	х		х	х			х	х	х	х	х	х				
Support through UCAS Clearing	x		x	x										х	х	х
Widening participation in higher education (NECOP) Activities include: · Visits to universities · One-to-one guidance · Workshops · Careers competitions + more	x		x	x		x	x	x	x	x	x	x	x	x	x	x
EMPLOYABILITY & Employment EDGE																
CV and job search skills, group presentation and workshop	х	х	х	х							х	х	х			
One-to-one CV support	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х	х
Personal branding and effective use of social media. Group presentation and workshop.	х	x	x									х		х		
Mock employer interviews	х	х	х	х		х	х	х	х	х	х	х	х	х		
ENCOUNTERS WITH EMPLOYERS																
One-to-one advice and guidance and group events with employers and apprenticeship training providers.	х	x	x	x	x	x	x	x	х	x	x	x	x	х	x	х

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COLLEGE OPEN EVENTS																
One-to-one personal careers advice and guidance	x	х	x	x	х	х	x	х	х	х	x	х	х	х	х	x
One-to-one advice on further education study options	х	х			х	х	х	х	х	х	х	х	х	х	х	х
Careers Choice Event: school pupils and parents.	х	х						х								
A Level learners and parents' event	х										х				х	
PATH TO THE FUTURE EVENT																
Encounters with Universities	х	х	х	х						х						
Encounters with Employers	х	х	х	х						х						
Encounters with Apprenticeship Providers	х	х	х	х						х						
Encounters with other service providers such as Mental Health and Well-Being	х	x	x	x						х						
NATIONAL CAREERS WEEK																
Learner Voice: views and suggestions from learners	x	х	х	х							х	х				
Competitions	x	x	x	x								х				
CV workshops	x	х	x	x								х				
Employer talks and visits	x	х	x	x								х				
Labour market industry news and opportunities presentation.	х	х	х	х								х				
Mock employer interviews	х	х	х	х								х				
Social media content	х	х	x	х												
APPRENTICESHIP WEEK																
One-to-one advice and guidance and group events with employers and apprenticeship training providers.	х	x	x	x							x					
CV workshops	х	х	х	x							х					
Guest speakers: • Employers • Apprenticeship providers	х	х	x	х		x	x	х	х	x	х	x	x	х	x	x
Visits to groups to increase understanding of what apprenticeships are and how to apply	х										x					
Competitions	х	х	х	х							х					
Promotion of National Apprenticeship Week and Find an Apprenticeship website	х	х									x					
One-to-one support with applications for apprenticeships	х										x					
Case studies highlighting current apprentices and the employers they work for	х	х	х	х							x					
Social media content	x	х	х	х							х					