

CORPORATE SERVICES COMMITTEE



THURSDAY 30 OCTOBER 2014

Report: Minutes of a meeting held on 25 September 2014
Author: Clerk
Action: Approve
Status: Open

GATESHEAD COLLEGE

Present: Robin Mackie (Chair)
Judith Doyle
John Holt

In attendance: Samantha Pritchard (Acting Clerk)

CS/1 Welcome/Apologies

Robin Mackie welcomed everyone to the meeting. Apologies for absence were received from Ian Renwick, John McElroy and Ivan Jepson.

The Chair invited members to declare any interests on any item on the Agenda. The Chair declared his interest in Smith Electric Vehicles.

No further interests were declared at this stage in the meeting; however, members noted that should the direction of debate on any item result in a potential conflict of interest, this should be indicated during the meeting. Members were also reminded to advise the Clerk of any changes to be made to the Declaration of Interest.

CS/2 Minutes of the Finance and General Purposes Committee meeting held on Thursday 3 July 2014

The Minutes of the Finance and General Purposes Committee meeting held on Thursday 3 July 2014 were accepted as a correct record.

CS/3 Matters Arising

There were no matters arising which were not substantive items on the Agenda.

F/1726 (Smith Electric Vehicles) - it was noted that Matthew Hancock had confirmed that he had no concerns in relation to Smith Electric Vehicles being a tenant at Barmston Court.

CS/4 Management Accounts to June 2014

It was noted that John Holt (JH), Director of Finance had provided the June 2014 Management Accounts for information only and the information was duly noted.

CS/5 Management Accounts for July 2014

JH presented the Management Accounts for July 2014.

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He confirmed that the information was still provisional at this stage and was based on data up to mid-September but that this could be finalised during October. It was noted that Judith Doyle (JD), Principal and JH have constantly challenged the assumptions made in the Management Accounts to ensure their accuracy.

Discussion and Challenge

The report and record of discussion 'are closed to the public' until such time as it is considered to be no longer commercially sensitive

CS/6 Any Other Business

6.1 Gazelle (CONFIDENTIAL)

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6.2 Contractual arrangements

It was noted that there is a need for the College to tighten up on contractual arrangements. This was something that either needed to be addressed in the Corporate Services or the Business Committee.

JD confirmed that she had stopped ad hoc contract negotiations and that all contracts must come through certain central people to ensure the College's position is adequately considered and protected.

All members paid thanks to Keith Cann Evans on the work that he had done on behalf of Gateshead College over the years and in particular on the Finance & General Purposes Committee.

C/S7 Date of next meeting

The next meeting will be held on Thursday 30 October 2014 at 4.30pm.
[The start time was later changed to 12.30pm]